

Role Description

Title:	Board Member
Region:	North West
Responsible for:	Regional Youth Team activities
Responsible to	British Cycling Board
Term of appointment:	Term of office reflected on voting 1-3 years

Relationships:

Internal:	Regional Board, Cycling Delivery Manager (CDM), NW Club & Coaching Officer. Affiliated clubs, British Cycling members, and other British Cycling staff British Cycling Board Other Regions, Scottish Cycling and Welsh Cycling
External:	Contractors

Key Responsibilities:

- Elected at a Regional Council meeting by Regional Council and other Board members to Co-ordinate Youth Regional Team activities within the Region

Competence/Experience

- Be a member of British Cycling and be in either a club/team or Private member within the NW Region.
- Understanding and acceptance of the responsibilities and liabilities of the Region
- Commitment to British Cycling and the Region's objectives, aims and values and willingness to devote time to carry out responsibilities.
- Be a good communicator with confidentiality essential.
- A sound knowledge of the BC handbook, Regional Byelaws.
- Good communication and interpersonal skills and the ability to respect the confidences of the region's membership.
- Balancing tact & diplomacy with willingness to accept challenge and constructively support decisions made.

Main duties

- To select events, riders & team personnel to be approved by the Regional Board, using the selection criteria approved by the Board.
- Prepare expressions of interest for events to advise riders & team personnel via our website & social media platforms.
- Advise riders of their selection and co-ordinate the event preparation, this to be done in conjunction with the appointed Team Manager.
- Attend and report on activities to the Regional Board Meeting and Regional AGM.

- Maintain an adequate supply of Race Clothing/Equipment, ensuring a record is kept of its whereabouts and the regions asset register updated accordingly.
- Prepare pre-race budgets and compile balance sheet. (where applicable)
- Ensure that a race report is prepared post event for the Board. (where applicable)
- Maintain and ensure standards are kept by both riders & team personnel when representing the Region.
- To liaise & work with the Regional Academy.
- To liaise and work together with the British Cycling Coaching Team in the North West.
- To chair the Youth & Coaching workgroup together with the NW Club & Coaching Officer.
- Assist to enable the Board fulfils their responsibilities for the overall governance and strategic direction of the Region
- Reasonable expenses claimable with receipts to Treasurer.