

## **BYE LAWS**

1. This Region shall be known as the **NORTH WEST REGION** of the **BRITISH CYCLING FEDERATION ("BC")**.
2. The Officers of the Region shall consist of Chairperson, Vice-Chair, Administrator, Treasurer, Inclusivity & Diversity Officer and Co-ordinators responsible for: Competition, Coaching & Team and Publicity & Media.
3. The Regional Board shall consist of the officers of the Region plus seven (7) Board members who shall have full voting powers, from which a second Vice-Chair, who would normally take on the role of Safeguarding & Welfare officer (training as per BC regulations to be taken), should be appointed by the Board members at the first Board meeting following the AGM. Additional persons may be co-opted from time to time but shall not have any voting powers. The Regional Delivery Manager, Regional Events Officer, Clubs & Coaching Officer and Recreation Officer be permitted to attend Regional Board meetings, but they shall also have no voting rights.
4. The quorum necessary for the Regional Board to transact any business shall be a minimum of five (5) members.
5. The Agenda for the Annual General Meeting shall be sent to each council member (or secretary) if no delegate(s) nominated 10 days prior to the meeting. The notice and agenda shall be posted on the Region's website and issued to members directly via British Cycling.
6. The Regional Board shall have full disciplinary powers of the Council as specified in the National Bye Laws and shall take full powers of the Council.
7. In the event of a Board member being absent from three (3) consecutive Board meetings without special leave of absence being granted by the Board or without giving reasons for such absence satisfactory to the Board, the member shall vacate office. A successor shall be co-opted onto the Board at the earliest opportunity which shall be ratified at the next Council meeting.
8. The Region Council shall comprise of delegates from each of the affiliated Clubs/Associations and commercially named clubs/teams within the Region as well as members of the Federation who are not members of affiliated Clubs. The numbers for each shall be as laid down in the National Bye Laws.
9. The quorum necessary for the Region Council to transact any business shall be 10.
10. The appropriate number of National Councillors, as laid down in the National Bye Laws who must be members of the Region Council shall be elected annually at the Annual General Meeting.
11. Workgroups will be set up where necessary by Regional Officers to assist them in the running of their Regional roles or for assisting with the implementation of the Regional Plan.
12. A Region levy of 50p shall be charged for all junior and senior category track events & £1 for road and circuit events. A proportion of this levy shall go towards funding of Region Teams.
13. Nominations for Region Officers and Board members must be accompanied with CV's for distribution to the Council Members prior to the Region Annual General Meeting.
14. Two Examiners of Accounts shall be nominated annually, at least one of whom shall not be a member of the Regional Board.

15. North West Region Championships shall be held for all cycling disciplines and categories providing there is adequate funding available and sufficient competitor participation.

16. Nominated Region Teams may have their entry fees and part or all of their expenses paid providing there are sufficient funds available from within the Racing Fund, and these expenses have been properly accounted for and authorised by the Region Board.

17. All Chief Commissaire and Assistant Commissaire appointments except those made by BC Headquarters will be made by the Competition Administrator in consultation with the event organiser. All other Officials, i.e. Commissaires, Judges, Handicappers, Timekeepers must be taken from the approved Race Officials list of the BC Region from which they originate.

18. Organisers of road races, non-league closed circuit races and non-league track events shall pay expenses to appointed BC officials from the approved Race Officials List, Accredited Marshals and National Escort Group as specified in BC Technical Regulation 16.13 'Payments to appointed officials'.

19. On all start sheets and programmes before/after each named official must state the exact duties he or she will be performing. No further officials shall be added following acceptance of the permit application except with the approval of the appropriate Committee.

20. The Region shall organise updating seminars for all Race Officials at least annually.

21. The National Articles of Association, the National Bye Laws and Technical Regulations shall take precedence on any matters not covered by these Bye Laws.

**It is intended for these Byelaw changes in the interests of being open and transparent are in place for the 2021 AGM. It is felt that this then give us time to get a better view of the any new proposed regional board structures and allow suitable candidates to put themselves forward for election to any new positions**