



**20th NORTH WEST REGION ANNUAL GENERAL MEETING
DUE TO CORONAVIRUS PANDEMIC
AND SOCIAL DISTANCING REQUIREMENTS THE MEETING IS TO BE HELD BY
VIRTUAL CONFERENCE CALL
MONDAY 21 SEPTEMBER 2020 AT 7.30PM**

AGENDA

1. Apologies for absence

2. Minutes of the previous AGM held on 16 September 2019

3. Matters arising from the Minutes

4. Officer's & Ex Officio reports:

- Chair
- Administrator
- Treasurer
- Press & Media Secretary
- Team & Coaching Coordinator
- Regional Competition Administrator (RCA)
- Regional Event Officer (REO)
- Cycling Delivery Manager (RDM)
- Inc. Regional Development plan & Finance Group

5. Workgroups & specific Discipline

- Cycle Speedway
- Off Road Workgroup
- Women's Workgroup
- Road & Track Workgroup
- Event Support Workgroup Inc. NEG report
- Coaching & Youth Workgroup
- Membership & Recreation
- Events Group

6. Election of Officers

Position	Nominated	Nominated by	Seconded by
Chair	Alan Gornall	The Racing Chance Foundation	Cycle Dev. Pendle Partnership
Secretary	Carole Leigh	Manchester Wheelers	Manchester Regional Track League
Treasurer	Ian Roberts	Racing Chance Foundation	Stretford Wheelers CC
Press & Media	Christian Braybrooke	Cheshire Mavericks CC	Manchester Regional Track League
Team & Coaching Coordinator	No nomination received		

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British Cycling North West Region: Cheshire, Cumbria, Isle of Man, Lancashire, Manchester & Merseyside

7. Election of Board Members (6)

Nominations	Nominated by	Seconded by
Fred Bamforth	The Racing Chance Foundation	Stretford Wheelers CC
Heather Bamforth	The Racing Chance Foundation	Stretford Wheelers CC
Dave Greatorex	Clayton Velo	Sportcity Velo
Danielle Riley	Cheshire Maverick CC	The Racing Chance Foundation
Alan Roper	Clayton Velo	Team SB Hub
Len Woffindin	Cycle Sport Pendle	Eastlands Velo

8. Election of Auditors

	Nominated by	Seconded by
Beryl Bowes	NW Board	Manchester Regional Track League
Alan Roper	NW Board	Manchester Regional Track League

9. Election of National Councillors (5)

A vote will be required to elect 5 from the 7 nominees

	Nominated by	Seconded by
Fred Bamforth	The Racing Chance Foundation	Stretford Wheelers CC
Heather Bamforth	The Racing Chance Foundation	Stretford Wheelers CC
Alan Gornall	The Racing Chance Foundation	Cycle Development Pendle Partnership
David Greatorex	Clayton Velo	Sportcity Velo
Carole Leigh	Manchester Wheelers	Manchester Regional Track League
Ian Roberts	The Racing Chance Foundation	Stretford Wheelers CC
Alan Roper	Clayton Velo	Team SB Hub

10. Proposals.

Proposal 1. Proposed by NW Board

NW Byelaws amendments

It is intended for these Byelaw changes in the interests of being open and transparent to be passed to be in place for the 2021 AGM. It is felt that this then give us time to get a better view of the any new proposed regional board structures and allow suitable candidates to put themselves forward for election to any new positions.

Suggested Amendments to Regional Byelaws for ease of discussion the rationale and explanation for the changes are explained below followed by how the Byelaws would appear if approved.

NB. We have changed all references to "Committee" to "Board" to make this consistent with how we operate and therefore easier to understand.

2. The Officers of the Region shall consist of Chairperson, Administrator, Treasurer and Co-ordinators responsible for: Competition, Coaching & Development and Press & Media. Be amended to:

The Officers of the Region shall consist of Chairperson, Vice-Chair, Administrator, Treasurer, Inclusivity & Diversity Officer and Co-ordinators responsible for: Competition, Coaching & Team and Publicity & Media.

Rationale:

Vice-chair: The Chair's role is to oversee the running of the Region as a whole. It is anticipated that the Vice-Chair would have responsibility for the implementation of the Regional Plan.

An Inclusivity & Diversity Officer would ensure that there would be someone responsible for ensuring that the various activities in the Region are inclusive and help to ensure that minorities within our Region are represented.

Coaching & Team and Publicity & Media – changed to reflect the most recent role descriptions.

3. The Region Committee shall consist of the officers of the Region plus six (6) committee members who shall have full voting powers. Other persons may be co-opted from time to time but shall not have any voting powers. Be amended to:

The Region Committee shall consist of the officers of the Region plus seven (7) Board members who shall have full voting powers, from which a second Vice-Chair, who would normally take on the role of Safeguarding & Welfare officer (training as per BC regulations to be taken), should be appointed by the Board members at the first Board meeting following the AGM. Other persons may be co-opted from time to time but shall not have any voting powers. The Regional Delivery Manager, Regional Events Officer, Clubs & Coaching Officer and Recreation Officer be permitted to attend Regional Board meetings, but they shall also have no voting rights.

Rationale:

In order for the Regional Plan to be implemented, the Regional Board should consist of representatives from each discipline (Road, Track, MTB, CX, BMX & Cycle Speedway plus Recreation (as an impromptu discipline) plus two additional board members to assist with strategy and governance. It is not anticipated that every member will need to be present at every board meeting – the additional places are being made available so that space can be made for BMX, Cycle Speedway and MTB.

7. All references to the Committee are changed to "Board" for consistency and the word "elected" changed to "co-opted".

8. The Region Council shall comprise of delegates from each of the affiliated Clubs/Associations and commercially named clubs/teams within the Region. The numbers for each shall be as laid down in the National Bye Laws. Be amended to:

The Region Council shall comprise of delegates from each of the affiliated Clubs/Associations and commercially named clubs/teams within the Region as well as members of the Federation who are not members of affiliated Clubs. The numbers for each shall be as laid down in the National Bye Laws.

Rationale:

To ensure that private members are included in the above.

11. Sub Committees will be set up where necessary by Regional Officers to assist them in the running of their Regional roles. Be amended to:

Sub Committees will be set up where necessary by Regional Officers to assist them in the running of their Regional roles or for assisting with the implementation of the Regional Plan.

Rationale:

To widen the ability of the Board to establish working groups across the disciplines.

13. Nominations for Region Officers must be accompanied with CV's for distribution to the Council Members prior to the Region Annual General Meeting. Be amended to:

Nominations for Region Officers and Board Members must be accompanied with CV's for distribution to the Council Members prior to the Region Annual General Meeting.

Rationale:

This is done in practice so we should update it to reflect what actually happens.

14. Region Auditors shall be nominated annually be amended to:

Two Examiners of Accounts shall be nominated annually, at least one of whom shall not be a member of the Regional Board

Rationale:

National Byelaw 9.5.4.3 states that at the AGM of the Regional Council, it must "Elect two Examiners of Accounts at least one of whom shall not be a member of the Regional Board." The updated wording reflects the byelaws and removes the requirement suggesting that they audit the accounts when this does not in practice happen (in the financial reporting sense).

Byelaws amended to read if agreed: -

BYE LAWS

1. This Region shall be known as the **NORTH WEST REGION** of the **BRITISH CYCLING FEDERATION ("BC")**.
2. The Officers of the Region shall consist of Chairperson, Vice-Chair, Administrator, Treasurer, Inclusivity & Diversity Officer and Co-ordinators responsible for: Competition, Coaching & Team and Publicity & Media.
3. The Regional Board shall consist of the officers of the Region plus seven (7) Board members who shall have full voting powers, from which a second Vice-Chair, who would normally take on the role of Safeguarding & Welfare officer (training as per BC regulations to be taken), should be appointed by the Board members at the first Board meeting following the AGM. Additional persons may be co-opted from time to time but shall not have any voting powers. The Regional Delivery Manager, Regional Events Officer, Clubs & Coaching Officer and Recreation Officer be permitted to attend Regional Board meetings, but they shall also have no voting rights.
4. The quorum necessary for the Regional Board to transact any business shall be a minimum of five (5) members.
5. The Agenda for the Annual General Meeting shall be sent to each council member (or secretary) if no delegate(s) nominated 10 days prior to the meeting. The notice and agenda shall be posted on the Region's website and issued to members directly via British Cycling.
6. The Regional Board shall have full disciplinary powers of the Council as specified in the National Bye Laws and shall take full powers of the Council.
7. In the event of a Board member being absent from three (3) consecutive Board meetings without special leave of absence being granted by the Board or without giving reasons for such absence satisfactory to the Board, the member shall vacate office. A successor shall be co-opted onto the Board at the earliest opportunity which shall be ratified at the next Council meeting.
8. The Region Council shall comprise of delegates from each of the affiliated Clubs/Associations and commercially named clubs/teams within the Region as well as members of the Federation who are not members of affiliated Clubs. The numbers for each shall be as laid down in the National Bye Laws.
9. The quorum necessary for the Region Council to transact any business shall be 10.
10. The appropriate number of National Councillors, as laid down in the National Bye Laws who must be members of the Region Council shall be elected annually at the Annual General Meeting.
11. Workgroups will be set up where necessary by Regional Officers to assist them in the running of their Regional roles or for assisting with the implementation of the Regional Plan.
12. A Region levy of 50p shall be charged for all junior and senior category track events & £1 for road and circuit events. A proportion of this levy shall go towards funding of Region Teams.
13. Nominations for Region Officers and Board members must be accompanied with CV's for distribution to the Council Members prior to the Region Annual General Meeting.
14. Two Examiners of Accounts shall be nominated annually, at least one of whom shall not be a member of the Regional Board.
15. North West Region Championships shall be held for all cycling disciplines and categories providing there is adequate funding available and sufficient competitor participation.
16. Nominated Region Teams may have their entry fees and part or all of their expenses paid providing there are sufficient funds available from within the Racing Fund, and these expenses have been properly accounted for and authorised by the Region Board.

17. All Chief Commissaire and Assistant Commissaire appointments except those made by BC Headquarters will be made by the Competition Administrator in consultation with the event organiser. All other Officials, i.e. Commissaires, Judges, Handicappers, Timekeepers must be taken from the approved Race Officials list of the BC Region from which they originate.

18. Organisers of road races, non-league closed circuit races and non-league track events shall pay expenses to appointed BC officials from the approved Race Officials List, Accredited Marshals and National Escort Group as specified in BC Technical Regulation 16.13 'Payments to appointed officials'.

19. On all start sheets and programmes before/after each named official must state the exact duties he or she will be performing. No further officials shall be added following acceptance of the permit application except with the approval of the appropriate Committee.

20. The Region shall organise updating seminars for all Race Officials at least annually.

21. The National Articles of Association, the National Bye Laws and Technical Regulations shall take precedence on any matters not covered by these Bye Laws.

Proposal 2. Proposed by Cycle Sport Pendle Seconded by Lune RCC

National Council thanks the Chief Executive Julie Harrington for her services and wishes her well in her future career.

Proposal 3. Proposed by Cycle Sport Pendle Seconded by Lune RCC

National Council notes the recruitment process is underway for a replacement Chief Executive and requests the Board to ensure that it is a key requirement that the successful candidate has excellent knowledge of, and experience in, the sport and pastime of cycling, as well as the appropriate management and leadership qualities.

Proposal 4. Proposed by Cycle Sport Pendle Seconded by Lune RCC

National Council notes that the current Constitution of the Federation contravenes Articles 7.3, 7.4, 7.6, 7.7, 7.8, 7.9, and 7.12 of the UCI Constitution, and requests the Board to take immediate steps to regularise this situation by amending the Federation's Constitution accordingly, through all necessary procedures.

For information Article 7

National Federation's rights and obligations

Rights

1. *The national federations have the following rights :*

- a) to take part in the Congress;*
- b) to draw up proposals for inclusion in the agenda of the Congress;*
- c) to exercise their voting rights through the agency of voting delegates elected among each continental confederation;*
- d) to take part in competitions organized by the UCI;*
- e) to take part in UCI's assistance, development and solidarity programmes;*
- f) to exercise all other rights arising from this Constitution and other regulations;*
- g) to receive several benefits from the UCI and/or the continental confederations.*

2. *The exercise of these rights is subject to other provisions in this Constitution and the applicable regulations.*

Obligations

3. *As members, the national federations shall comply with the Constitution and Regulations of the UCI, as well as with all decisions taken in accordance therewith. Likewise, they shall have the Constitution, Regulations and decisions of the UCI complied with by all persons concerned.*

4. *The Regulations of the UCI shall be incorporated in the corresponding regulations of the national federations.*

5. *The constitution and regulations of the national federations shall not run counter to the Constitution and Regulations of the UCI. In case of divergence, only the Constitution and Regulations of the UCI shall apply. The constitution and the regulations of the national federations must contain an express clause that in case of divergence with the Constitution and Regulations of the UCI, only the latter shall apply.*

6. *The national federations must manage their internal affairs with total independence and ensure that*

no third party interferes in their operations. They must remain autonomous and resist all political, religious and financial pressure which may infringe their commitment to abide by the Constitution of the UCI. Any external form of interference or attempt to interfere must be reported to the UCI.

[Comment: This provision does not prevent, for instance, the government from controlling the appropriate use of allowances granted to a national federation but under no circumstances should the government interfere with the strategy or the operations of the national federation.]

7. *The constitution and regulations of the national federations must make provision for an election or internal appointment system that ensures a complete independence of the national federation vis-à-vis third parties and ensures that all candidates are licence-holders of this national federation since at least one year prior to such election or internal appointment. In particular, the national federations shall not allow governments and other public authorities to appoint members of the governing bodies of a national federation.*

[Comment: This provision does not prevent a national federation from deciding, for instance, that within its Management Committee a limited number of positions may be taken by government representatives without voting rights, while the members with voting rights must be appointed exclusively by the general assembly amongst candidates that are nominated exclusively by the members of the national federation.]

8. *The national federations are obliged to include the provisions contained in paragraphs 6 and 7 in their constitution.*

9. *Any national federation's decisions, elections and bodies that are not in compliance with paragraphs 6 and 7 shall not be recognized by the UCI. If the situation is not regularized within the time limit granted by the UCI, the national federation may be suspended.*

10. *The national federations shall pay their annual membership contribution.*

11. *The national federations shall ensure appropriate representation of each gender on their executive committee.*

12. *The national federations shall ensure that all required persons, including all persons in an elected role or candidates for an election, are bound by the UCI Regulations by holding a licence issued in accordance with the procedures laid down in the UCI Regulations.*

Proposal 5. Proposed by Cycle Sport Pendle Seconded by Lune RCC

National Council requests the Board to take all necessary steps to establish an English Cycling Union, composed of representatives of each of the English Regions, and to have similar status in the Federation's Constitution to the Scottish and Welsh equivalents.

11. Further information

CV's for Officers & Members of the Board together with official's reports, and relevant documents to the AGM are available on the North-West Region website at www.bc-nw.co.uk/agm-2020

Your voting representation at the meeting is in accordance with National Byelaw 9.9.

All attendees must hold a current British Cycling membership and register on our website www.bc-nw.co.uk their intent to attend the meeting by 16th September 2020, a link to access the meeting will then be emailed.

Don't forget the other date for your diary,

North West Regional Council meeting on Wednesday 28th October 2020 by Virtual conferencing call
The meeting to start at 7.30pm. This is to discuss the National Agenda and Annual reports.

Agendas for this meeting will be sent direct to BC club contacts by 23rd October 2020

Your voting representation at the meeting is in accordance with National Byelaw 9.9

Attendees must register their intent to attend by registering on our website www.bc-nw.co.uk by 25th October 2020 in order to receive a link to access the meeting.