



ADMINISTRATOR

Carole Leigh
15 Glenhaven Avenue
Urmston
Manchester
M41 5BN

Tel: 07989883378

Email: administrator@bc-nw.co.uk

1st August 2018

Dear Club / Team Secretary,

The Annual General Meeting of the North West Region is to be held on Thursday 13th September 2018 at The National Cycling Centre, Manchester in the Boardroom (Home Straight). The meeting is to commence 7.30pm.

Nominations for Officers of the Region together with Committee members to serve 2018/2019, Amendments to Byelaws and proposals are also invited. These must be returned to the above address by Thursday 23rd August 2018 at the latest.

Job descriptions for the position of officers are available to view on the website at www.bc-nw.co.uk

A relevant CV for circulation via the website prior to the AGM must accompany any nomination for Official positions.

Club representation at the Annual General meeting will be in accordance with National Byelaw 9.9

BC membership cards will be required to be shown at the meeting.

Also, by way of this letter I advise that our Regional Council meeting to discuss the National Agenda for National Council is to be held on Thursday 1st November 2018 at the National Cycling Centre, Manchester in the Boardroom (Home Straight). The meeting will commence at 7.30pm. Agendas for Regional Council will be sent direct from British Cycling's Head Office by week ending 26th October 2018.

Club representation at Regional Council is again in accordance with Byelaw 9.9.

If you are not responsible for dealing with BC matters within your club, please ensure that this letter is passed on to the relevant person.

These are the only two meetings that BC club delegates are asked to attend. Please do your utmost to support them. Your views are most welcome.

Yours sincerely

Carole Leigh

NW Administrator

www.bc-nw.co.uk